

*San Joaquin County is recruiting for*

# Senior Deputy Director of Public Health Services



## MISSION

**Public Health Services, in partnership with the community, promotes a healthy future for San Joaquin County.**



**SAN JOAQUIN**  
—COUNTY—  
*Greatness grows here.*



A land of beauty, recreation and natural riches—from the waters of the Delta to the vines of the wine, San Joaquin County has it all.

San Joaquin County boasts seven cities and some of the finest opportunities in the state for boating, fishing, camping, history-gathering, or just plain fun in the sun.

Each city, as well as the unincorporated county areas, offers a unique opportunity to enjoy natural California beauty and nature, or music, arts and culture. Whatever your interest, it can most likely be found in San Joaquin County.

## ARTS, CULTURE, AND RECREATION

The arts and culture provide a much-needed respite from everyday worries and the Haggin Museum, San Joaquin County Historical Museum, and Stockton Children's Museum are popular spots.

The Stockton Symphony, San Joaquin County Ballet, and Stockton Civic Theater provide important experiences for children and adults. The multi-cultural community offers a diversity of views and opinions in its art and culture, providing a wealth of knowledge about past and present on canvas and stage.

Over 75 languages are spoken within the region and there is richness in the blending of cultures and ways that creates an air of celebration about individual customs, foods and cultures.

San Joaquin County government provides nine community parks for boating, camping, and picnicking, swimming and organized sports. Annual family events include the Asparagus Festival, attended by thousands of fun-seekers from the County and beyond, held in downtown Stockton.

Individual cities and communities provide a host of other opportunities, from Lodi Lake Park and Nature Area to the Woodbridge Ecological Reserve. The County-owned and operated Micke Grove Park offers a zoo, rides and an historical museum to delight both children and adults. The San Joaquin Delta is one of the area's best kept secrets and offers some of the best boating in the state: more than 1,000 miles of waterways stretching from the Stockton Harbor to north of Sacramento and offering access to the San Francisco Bay.



## AGRICULTURE

The county is one of the most agriculturally rich regions in California and is the number one producer, statewide, of asparagus. Twenty-four thousand acres of county farmland are dedicated to production of this crop. In recent years, the leading crop in the county has been wine grapes, and wineries and vineyards have sprung up from Stockton to Lodi.



## EDUCATION

From preschool to higher education, the County has it covered with an abundant array of public or private opportunities to learn and grow. The University of the Pacific, California State University, Stanislaus-Stockton Center, Humphreys College and Law School, National University and the San Joaquin Delta Community College offer a wide variety of choices for educational opportunities. The county's 17 school districts provide families with a wide choice for children's educational development.



Housing is plentiful in San Joaquin County and is affordable when compared to other nearby areas.

Make San Joaquin County your new home. Housing ranges from new developments to historic homes found mostly in central Stockton and downtown Lodi.

San Joaquin County is a place where families can grow, learn, and experience the nature and beauty of the California landscape while benefiting from the unique opportunities - cultural, recreational, and educational - that the area provides.

## THE DEPARTMENT

The Public Health Services main campus is located in Stockton, California. The Department provides a culturally diverse population of nearly 700,000 with conventional public health services. There is a strong tradition of community partnership and leadership in health promotion.



Public Health Services promotes well being and prevents disease through community engagement and interaction, education, workforce development, leadership and strategic planning. The staff of over 200 professionals serve all residents with respect and acknowledge and support the diversity of the County.

## THE IDEAL CANDIDATE

- ◆ Demonstrated leader with the proven ability to effectively manage and build consensus among staff, collaborate with local, state, and federal agencies on public health-related issues that affect the community.
- ◆ Innovative and strategic thinker on improving and maximizing public health programs.
- ◆ Excellent written and verbal communication skills.
- ◆ Well-versed on public health-related federal and state laws and regulations and community trends.
- ◆ Possess a “big picture” understanding of complex programs and funding measurements to effectively lead and provide strategic guidance to professional staff.
- ◆ Proven track record of identifying employee talent and developing them.
- ◆ High level of integrity and strong sense of ethics.
- ◆ Strong analytical skills, sound judgment, and a positive attitude.

## THE POSITION

The Senior Deputy Director is a member of the San Joaquin Public Health Services Senior Management Team and reports directly to the Director of Public Health Services.

The Senior Management Team includes the Director, the other Senior Deputy Director, Public Health Officer, and the Assistant Public Health Officer. This group establishes department policy and formulates strategic and operational plans to achieve the mission and vision of the Department.

## TYPICAL DUTIES

- ◆ Plans, organizes and directs the activities, functions, and budgets of one or more major sections and/or programs of the San Joaquin County Public Health Services Division of Health Care Services.
- ◆ Assists with the development and implementation of quality control and quality improvement programs and initiatives.
- ◆ Analyzes and monitors performance indicators and ensures that assigned operations meet established standards.
- ◆ Recommends process improvements to ensure operational effectiveness and superior customer service.
- ◆ Analyzes and summarizes complex narrative information and statistical data; prepares or supervises the preparation of reports and correspondence for County management as well as federal, state, or other external agencies; prepares Board of Supervisors’ reports and related documents; makes presentations to groups and individuals, including boards and commissions.
- ◆ Analyzes and interprets existing and proposed federal, state, and local legislation, policies, procedures and other directives to determine impact on assigned operations.



## COMPENSATION PACKAGE

**Annual Salary: \$103,802 - \$123,968**

In addition to the base salary, the County offers a Cafeteria Plan in the amount of \$24,023 annually which may be used to purchase medical, dental, and vision coverage. Unused monies are included in salary.

- ◆ A 2% employer contribution to the County's 457 Deferred Compensation Plan (valued from \$2,076 to \$2,479)
- ◆ Vacation cash-out up to 8 days annually (valued from \$3,194 to \$3,814)
- ◆ 1937 Act retirement plan with reciprocity with CalPERS
- ◆ 15 days of vacation leave a year (20 days after 10 years. 23 days after 20 years)
- ◆ 12 days of sick leave annually with unlimited accumulation
- ◆ 14 paid holidays per year
- ◆ 10 days administrative leave per year
- ◆ 125 Flex Benefits Plan

### Potential Cashable Compensation

	Step 1	Step 5
Annual Base Salary	\$103,802	\$123,968
2% Deferred Comp	\$2,076	\$2,479
Vacation Cash Out	\$3,194	\$3,814
Cafeteria Plan	\$24,023	\$24,023
<b>Total:</b>	<b>\$133,095</b>	<b>\$154,284</b>

## RECRUITMENT INCENTIVE \*

- ◆ Reimbursement of qualifying moving expenses up to \$2,000
- ◆ Vacation accrual rate consistent with candidate's total years of Public Service
- ◆ Sick leave credit up to 160 hours of unreimbursed sick leave from prior employer

*\*Recruitment Incentives may be available. Incentives must first be approved by the San Joaquin County Administrator.*

**Note:** This position is exempt from the San Joaquin County Civil Service system. Appointments to exempt positions are at-will and are not governed by the Civil Service Rules.

Exempt Recruitment Announcement 1016-ES2200-EX

## DESIRABLE QUALIFICATIONS

**Education:** Possession of a master's degree from an accredited university in public health, nursing, business administration, public administration, or related field.

**Experience:** Five years experience managing or coordinating a public health program or service.

## APPLICATION AND SELECTION

Completed application package must include supplemental questionnaire and is to be submitted to the Human Resources Division.

**Final Filing Date: October 21, 2016**

Please submit your application, supplemental questionnaire and resume to:

San Joaquin County Human Resources  
Attn: Joanne Castillo

44 N. San Joaquin Street, Suite 330  
Stockton, CA 95202  
Tel: 209.468.3370  
Fax: 209.468.0508

OR

online at [www.sjgov.org/department/hr](http://www.sjgov.org/department/hr)

If utilized, a screening panel will select those most qualified to be considered for further participation in the selection process.

Final candidates will be interviewed by the Public Health Director. Finalists will be asked to complete a background investigation. Offer of employment is contingent upon passing a DOJ Live Scan and pre-employment drug screening.

SAN JOAQUIN COUNTY  
**Public Health Services**  
Healthy Future

San Joaquin County is an Equal Opportunity Employer

# Senior Deputy Director-Public Health

## SUPPLEMENTAL QUESTIONNAIRE

Exempt Recruitment Announcement 1016-ES2200-EX

Please submit responses to the following questions along with your employment application to San Joaquin County Human Resources Division. Please number your responses and address each question separately and limit one page per question.

When answering the questions below related to your experience, please provide a detailed description that includes **the name of your employer, your dates of employment, and your job title.** These questions will be reviewed in evaluating your qualifications.

1. Describe your professional experience planning, organizing, evaluating, and developing public health programs/policies. For each public health program you have managed include the following information:
  - A. Program description and responsibilities
  - B. Budget roles responsibilities (include amount of operating budget)
  - C. Supervision (number of employees directly supervised and total number of employees in program)
  
2. Describe your professional public health experience in the following areas (include your roles and responsibilities):
  - A. Strategic Planning
  - B. Implementation and monitoring of performance and quality improvement activities
  - C. Grant and Contract Administration